

Canvas Objectives | 2016-2017

As part of the **2016-2017 Howe ISD | Canvas Implementation Plan**, teachers will be required to complete the objectives in Canvas as outlined below. Each of these small, manageable tasks serve as an opportunity to explore Canvas and to find new ways to incorporate digital literacy into the classroom.

*Each task should be conducted **per class period**, not per course.*

<p>First Week of School (By August 26, 2016)</p>	<ul style="list-style-type: none"> ● Create a Front Page for all courses. <ul style="list-style-type: none"> ○ A home page should include a course description along with a brief introduction. ○ It may also be helpful for students and parents to include contact information such as email, conference period, etc. ● Create/Upload class syllabus for all courses. <ul style="list-style-type: none"> ○ Syllabus should include course schedule, grading policies, late work policies etc.
<p>By Third Week of School</p>	<ul style="list-style-type: none"> ● Encourage each student to login to Canvas, navigate to your course and view the class syllabus.
<p>1st Six Weeks</p>	<ul style="list-style-type: none"> ● Begin building modules within Canvas to structure your courses. ● Add upcoming assignments, exams, quizzes, etc. to Canvas Calendar.
<p>2nd Six Weeks</p>	<ul style="list-style-type: none"> ● Conduct at least one discussions within Canvas. <ul style="list-style-type: none"> ○ Discussions can be useful for daily warm ups, debates, or other assignments when students are asked to voice their opinion. ● Send out at least one message using the Canvas Inbox.
<p>3rd Six Weeks</p>	<ul style="list-style-type: none"> ● Conduct at least one discussions within Canvas. ● Send out at least one message using the Canvas Inbox.
<p>4th Six Weeks</p>	<ul style="list-style-type: none"> ● Conduct at least one discussions within Canvas.
<p>5th Six Weeks</p>	<ul style="list-style-type: none"> ● Create and assign at least one quiz/test in Canvas. ● Send out at least one message using the Canvas Inbox.
<p>6th Six Weeks</p>	<ul style="list-style-type: none"> ● Conduct at least one discussions within Canvas. ● Send out at least one message using the Canvas Inbox.